



MAHAVITARAN

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HRD/RC/F.No.41

**Maharashtra State Electricity Distribution Co.Ltd.**

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Prof.Anant Kanekar Marg, Stn.Road, Bandra(East)

**Mumbai – 400 051.**

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**ADMINISTRATIVE CIRCULAR NO. 555 DATE 06/05/2017**

Sub: Funeral Assistance in case of death of "Sahayyak / Assistant" who are appointed on Contractual basis for a period of three years.

Ref: Read with Administrative Circular No. 372 dated 17.12.2011

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The Funeral Assistance equal to an amount of one month's salary (i.e. Basic Pay plus Dearness Allowance drawn by the employee immediate prior to his death) is being paid to the dependent of the employee who expires while in service as per the provision of the C.S.No.1 dt.03.04.1990 to G.O.60 (P) dt.14.10.1970.

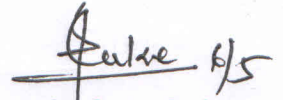
2. The issue of grant of Funeral Assistance to the dependent of the person appointed on contractual basis as "Sahayyak/ Assistant" viz. Accounts Assistant, Junior Assistants (Accounts/HR), Vidyut Sahayyak, Upkendra Sahayyak who are appointed for a period of three years and thereafter absorption in regular post and who expires during their contract period was under consideration sometime in the past.

3. Now, the Chairman and Managing Director being Competent Authority in consultation with Director (Finance), Director (Operations) and Director (Projects) has accorded approval to grant a **fixed amount of Rs.20,000/- (Rs. Twenty Thousands only)** if he/ she dies during the first year of contractual period. This amount will be incremental and the same shall be increased by Rs. 1000/- (Rupees One Thousand) for every year of contractual period thereafter.

4. The amount of funeral assistance as above shall be paid to the dependent of the concerned "Sahayyak/ Assistant". The amount shall be paid in cash by visiting the residence of deceased person by a responsible Officer of the Company.

5. This Administrative Circular shall come into force with immediate effect and no past cases should be re-opened.

6. This Administrative Circular is made available on the Company's RAPDRP portal and no hardcopy will be circulated.



(Sandesh Hake)  
Chief General Manager (HR)